

**Meeting of the Neighborhood Co-op Board of Directors
Tuesday, September 25, 2018 at the Neighborhood Co-op Community Room
1815 W. Main Street, Carbondale, IL 62901**

On September 25, 2018, the Board of Directors of this corporation met in the community room of the Neighborhood Co-op. The business portion of this corporation began at 6:06 pm.

1. Board members present: Mary Avery, Margaret Anderson, Richard Thomas, Barbara James, Jak Tichenor, and Leslie Duram
2. Board members absent: Susan Barry, Kristy Bender and Lauren Bonner
3. Officers present: Richard Thomas (Chair) and Wendell Pohlman (Secretary)
4. Officers absent: Susan Barry (Treasurer), Kristy Bender (Vice-Chair) and Francis Murphy (General Manager)
5. Guests: none
6. Since a majority of the Board members were present, a quorum was met.

A. Introduction Facilitator – Trish Wright

1. Mission Statement - Margaret
2. Assign Roles
 - a. Time keeper- Trish
 - b. Scribe - Margaret
3. Review Agenda
 - a. Richard asked that Board members please make comments in Survey Monkey when looking over Consent Agenda items
 - b. Barbara has a question for Francis but will wait until next meeting to ask him.
4. Previous Meeting Minutes - **Approved**
5. Owner Comment Section
6. Distribution of Board Compensation
 - a. Please check Board member mailboxes since Francis is gone.

B. Committee Reports

Standing Committee

1. Policy Development & Finance Committee – *Richard/Mary*
 - a. Meeting this Thursday to discuss Procedures
 - b. They had not met between today and the last meeting
2. Boardlink Committee – *Margaret*
 - a. Homebrew presentation went very well
 - b. 30 signed up and showed up
 - c. Working with Board Development Committee to get a booth for Owner Annual weekend
 - d. November 5th next Owner Presentation with Mike Hatfield
3. Board Development Committee
 - a. Kristy asked Board members to add names to the candidate list on Basecamp

C. Consent Agenda - **Approved**

1. Treasurer Oversight Report (from August 2018 Board meeting)
2. GM Report
3. B5 Communication and Counsel to the Board
4. D2 The Board's Job – Survey Monkey

D. Unfinished Business

1. Agenda for Retreat - *Richard*
 - a. Please read the agenda and information Leslie Watson sent via Richard posted on Basecamp.
 - i. Complete the two worksheets at the back of the packet before the retreat and watch the video links within the PDF.
 - ii. Read the Cooperative Grocer article that is in your mail boxes for the retreat as well, which is included in the PDF
 - iii. Leslie will be going through exercises with the Board
 - b. Richard mentioned a very interesting piece on FRONTLINE via PBS called *Left behind America* - Dayton OHIO. If you have time please watch it.
 - c. Attendees: Francis, Leslie, Margaret, Richard, Jak, Barbara, Mary and Susan
 - d. Please do your homework

E. New Business

1. Discussion: CBLD renewal – *Richard*
 - a. Mary wants anyone on the Board to know what is offered through of CDS Consulting Co-op.
 - i. They consult for all kinds of coops-banks, unions, food coops etc. Leslie Watson specializes in food coops.
 - ii. People can pay their own way if they want to go trainings
 - iii. Currently there is not budget for Employee or Board training
 - iv. Richard will get the information about CDS and what they offer to the Board. -TASK
 - v. Mary recommends that as soon as the Board can afford it we need to send someone to CCMA, and committees need to be able to have access to in-person events.
2. Proposal: If we renew now there will be a discount of \$270, so a cost of \$6890 from \$7160 – **Approved**
 - a. It was asked, what does this cover:
 - i. 15 hours of phone consultation
 - ii. Connecting the Coops across the country and much more

F. Announcements

1. Next Meeting: Tuesday, October 23, 2018
2. Monitoring Report:
 - a. GM Report

- b. B7 Treatment of Customers
 - c. D3 Board Meetings
 - d. Board Self Assessment
3. Facilitator: Trish Wright
 4. Items that did not fit earlier

H. Closing

1. Review Decisions
 - a. Approved CBLD annual renewal with discount
2. Review Tasks
 - a. Board please do your homework before Sunday
 - b. Richard will find the specific discount amount
 - c. Richard will send information about CBLD and
 - d. Need extension cords for the Annual Retreat on Sunday, September 30th at 304 Art Space
3. Evaluation of Meeting
4. Evaluation of Board activities between meetings
5. Adjourn – 6:45pm

F. Parking Lot

1. Further exploration of what to do with the information from Leslie Watson regarding 3 recommended co-ops where the economic driver is something other than education level.
2. Continued discussion of the NCG 2017 report